



2020 Daffodil Festival  
Food Court Application  
**DEADLINE: JANUARY 17, 2020**

**FESTIVAL DATES:** Saturday, April 4 & Sunday, April 5, 2020

**FEES:** Fees are due AFTER you have been accepted into the Festival.

**DO NOT SEND FEES WITH APPLICATION**

Commercial - \$32/frontage foot

Non-Profit - \$16/frontage foot

Example – 10x10 tent will be \$320 (commercial) or \$160 (non-profit)

**FOOD COURT ACCEPTANCE:** Food Court vendors will be chosen the week of January 27<sup>th</sup>. If you are accepted, you will be contacted via email with instructions on how to pay the booth fee. **Booth fee must be paid within two weeks of notification of acceptance or you will forfeit your space.**

**SET UP AREA:** Pavement. **NO STAKES!** Please provide a block of wood for your jacks/hitch/etc so holes are not left in the pavement.

**GENERATOR USE:** Generators are acceptable if marked on the application form. The Daffodil Festival does not provide generators or electrical hookups.

**HEALTH DEPARTMENT:** It is your responsibility to have information to the Health Department by March 4, 2019. Gloucester Health Department – PO Box 663, Gloucester, VA 23061 (804.693.2445).

**INSURANCE:** A certificate of insurance listing GLOUCESTER COUNTY as additional insured **MUST** be provided with payment after acceptance.

**TRASH & CLEAN UP:** All trash, leftover food, etc. must be placed in the dumpster provided. **Avoid oil and grease on the pavement.** Gray water tanks & grease receptacles will be available for use.

**SPACE ASSIGNMENTS:** A map with assignments will be emailed by March 13<sup>th</sup>.

**ALCOHOLIC BEVERAGES:** The use and/or sale of alcohol is strictly prohibited.

**WEATHER POLICY:** Vendors must realize that if conditions become unsafe during the festival, due to acts of Mother Nature, violence or other catastrophic events that are out of the hands of the Daffodil Festival Committee, the festival will be cancelled with no refunds.

**DISPLAY:** All vendors must include at least THREE (3) nonreturnable pictures of your booth/operation (include ANY signage/booth accessories that you plan to bring).

**THE DAFFODIL FESTIVAL RESERVES THE RIGHT TO:**

- Approve applications according to products that are being sold
- Remove items from your menu or unapproved signage/accessories from your booth
- Have you leave the festival if unapproved items are being sold
- Remove vendors not in compliance with rules of the Health Department or Daffodil Festival

**EMAIL APPLICATION TO:** [mbarber@gloucesterva.info](mailto:mbarber@gloucesterva.info)



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Contact Person: \_\_\_\_\_

Business Name: \_\_\_\_\_

Category – Please Check one:  Commercial  Non-Profit

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ (Evening): \_\_\_\_\_

Email: \_\_\_\_\_

\*\*\*\*Set up information and show updates are sent by EMAIL ONLY. Please provide a working email address and add [mbarber@gloucesterva.info](mailto:mbarber@gloucesterva.info) to your address book \*\*\*\*

Type of Set Up (specify which type of vendor you are):

Trailer length (incl hitch) \_\_\_\_\_ Tent (size): \_\_\_\_\_ Do You Take Credit Cards (Y/N): \_\_\_\_\_

Van/Truck (length): \_\_\_\_\_ Other (size): \_\_\_\_\_ Describe: \_\_\_\_\_

Fees: Commercial \$32/frontage foot: \_\_\_\_\_ Non-Profit \$16/frontage foot: \_\_\_\_\_

Generator (supplied by vendor):  Yes  No

**ITEMS TO BE SOLD, LISTED IN ORDER OF IMPORTANCE TO ME:**

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

**I, the undersigned, understand the following:**

- The hours of the festival are 9:00 am – 5:00 pm on Saturday and 12:00 – 5:00 pm on Sunday
- I am expected to be set up by 8:45 am on Saturday and 11:45 am on Sunday.
- I may **NOT** pack up before 5:00 pm on Saturday and Sunday
- It is my responsibility to fulfill Gloucester County Health Department requirements by **3/13/20**
- **Applications must be complete, including list of items for sale & booth pictures, in order to be considered.**
- All booths must be free standing – **no stakes allowed**
- If I do not comply with these rules I may be asked to leave & not be included in future festivals

Signature of owner/officer

Date